

STATE EMERGENCY RESPONSE COMMISSION

State Emergency Response Commission Meeting Minutes June 14, 2006

Director James D. Werner – DNREC/AWM
Lt. Mark Collender – DSP
Gene Donaldson – DelDOT
Dr. Jerry Llewellyn – DPH
Jamie Turner – DEMA
Bill Betts – DE Fire Prevention Commission
Rep. Bruce C. Ennis – DE Volunteer Fireman's
Willard F. Preston III – State Fire Marshal
John R. Peirce – Water Transportation
Ralph T. Baker – Shippers of HazMat
Pam Meitner – Consumer of HazMat
David H. Irwin – NCC LEPC
J. Allen Metheny, Sr. – Kent County LEPC
George B. Giles – City of Wilmington LEPC

Bill Hermstedt – Eastern Shore Natural Gas
James R. Kenney – NCC LEPC
Richard Antoff – DNREC
Robert Pritchett – DNREC-EPCRA
Bill McCracken – NCC LEPC
Bob Barrish – NCC LEPC
James L. Cabbage – DVFA
Arthur D. Paul – DEMA
Rhesa Townley – DEMA
Frieda Fisher-Tyler – DPH
Matt Higgins – DNREC/ERB

The June 14, 2006 meeting of the State Emergency Response Commission (SERC) was called to order at approximately 9:10 a.m. by the SERC Vice-Chair, Director James D. Werner, DNREC/AWM. The attendees introduced themselves and a quorum was present. The March 8th meeting minutes were approved, as written, following a motion made by Mr. John Peirce and seconded by Mr. David Irwin.

STANDING COMMITTEE REPORTS

Finance and Budget Committee – Mr. Bob Pritchett

Summary of SERC Finances as of 6/1/06 (for accounts at DNREC):

SERC Fee Holding Account:

Carryover from 2005 calendar year	+ \$ 221,913
Fees collected thus far during 2006	+ \$ 287,000 (a)
Projected reimbursements thus far (as of 6/1/2006)	- \$ 1,560 (b)
Interest received thus far during 2006 (first 4 months)	+ \$ 3,851 (c)

Account balance as of 6/1/2006	\$ 511,204

Notes:

- Additional fees may be received as we continue follow-up activities on the 2005 Hazardous Chemical Inventory (Tier II) reports due 3/1/06.
- Additional reimbursements necessary to facilities may be identified as we continue processing the 2005 Tier II reports. (Final reimbursements for reporting errors in 2005 totaled \$3,240.)
- Interest will continue to accumulate. (Total interest accumulated in 2005 was \$8,480.)

Decon Trailer Replacement Account:

Carryover from 2005	+ \$ 86,579
Interest received thus far during 2006 (first 4 months)	+ \$ 1,087
Balance as of 6/1/2006	\$ 87,666

HMEP Grant Review – Mr. Arthur Paul

The FY 2007 Hazardous Materials Emergency Preparedness (HMEP) Grant budget package was forwarded to the U.S Department of Transportation March 31, 2006. Copies of the grant were provided to the Finance and Budget Committee and copies are available for the SERCs review. The HMEP grant projections are presented below. All amounts listed represent dollars.

HMEP PLANNING – FY 2006**Proposals:**

1. Kent County LEPC requests funds to support the Site Security Seminar that was held at Dover Sheraton. The seminar was intended for chemical facilities and all extremely hazardous substance facilities were invited. Approximate Cost: \$1,500.00.
2. The New Castle County Office of Emergency Planning requests funds to print and distribute the Delaware City Community Awareness & Emergency Response (DC CAER) Plan. Approximate Cost: \$700.00.
3. The LEPCs requests funds for purchasing five additional copies of ADASHI First Response HazMat Software (\$1,195.00 ea.) and renewing the maintenance contract for five copies previously purchased (\$300.00 ea.). Approximate Cost: \$7,475.00.
4. Renewal of Federal Toxic Program Commentary, Updates Service by Special Technical Publishers. Approximate Cost: \$388.00.
5. The LEPCs requests funds to purchase outreach material for distribution to the public to improve planning and awareness. Approximate Cost: \$12,000.00.

Pending Items:

Planning	
Balance as of 06/01/06	30,925.77
Pending Items:	
SERC Quarterly Meeting Supplies	295.96
DNREC-NASTTPO Conf. Arkansas May 2006	1,200.00
Kent County LEPC-funds for Site Security Seminar in Dover	1,500.00
New Castle County Print & Distribute DE CAER	700.00
LEPC Funds Purchase ADASHI Software and renew Maintenance Contract	7,475.00
Federal Toxic Program Commentary Updates Services	388.00
LEPC Request Outreach Materials for Distribution to Public	12,000.00
Material to Reproduce Fire Pal CD-Roms (HazMat Awareness)	2,000.00
DEMA Travel-NASTTPO-HMEP Conf. Arkansas May 2006	1,447.00
DEMA Travel-RRT III at Ocean City MD May 2006	429.00
NCC LEPC Funds for Decon Chief HazMat Conf. Hunt Valley, MD	800.00
Wilmington LEPC Funds for two HazMat Conf. Hunt Valley, MD	2,000.00
Sussex LEPC Funds for two HazMat Conf. Hunt Valley, MD	1,600.00
Total Pending Items	31,834.96
<i>Projected Planning Balance</i>	<i>-909.19</i>

HMEP TRAINING – FY 2006Proposals:

The DNREC Emergency Planning and Community Right-to-Know Office requests funds to train staff members on ArcView GIS to facilities on Tier II Manager map layers. Approximate Cost: \$682.00.

Pending Items:

Training	
Balance as of 06/01/06	25,424.16
Pending Items:	
Kent County 2 members attend Hazmat Refresher at Fire School	800.00
DelDot Haz Mat Training at Fire School	500.00
DNREC-Haz Mat training two refresher classes @ 600.00=1200., three initial studer	3,900.00
DNREC-Haz Mat training Decon team Fire School Law Enforcement	10,000.00
NCC LEPC Training/workshops NCCIHMA Hazmat responders	13,439.00
DNREC-EPCRA 2members ARC I and II Class Training	682.00
Total Pending Items	29,321.00
<i>Projected Training Balance</i>	-3,896.84

HMEP – FY 2006Approved Grants:

Planning	\$46,090
<u>Training</u>	<u>\$45,133</u>
Total	\$91,223

Request Planning and Training Project Proposals for FY2006.

HMEP Key Dates:

Obligation and Performance period: September 30, 2006
Liquidation Date: December 31, 2006

Information and Technology (IT) Committee – Mr. Bob Pritchett

The main focus of the IT Committee has continued to be implementation of the Tier II Manager System. (Tier II Manager is the Web-based reporting system to be used in place of CAMEO for maintaining and distributing Hazardous Chemical Inventory data reported by facilities.)

Since the last SERC meeting, we organized and held a series of “train-the-trainer” sessions for planners and responders. Those who completed this course will now be available for providing training on the system to others as needed. Training was conducted by the contractor that developed the system (IDSI). We held 4 half day sessions, with two in Kent County and two in New Castle

County. A total of 27 participants completed the training. In addition, we held a two day in depth session on the administrative aspects of the system for staff of the DNREC EPCRA Group.

From comments collected during the training sessions and discussions at our meetings, we have been compiling a list of proposed modifications and enhancements to the Tier II Manager system. We'll be reviewing and finalizing this list during our next meeting on July 18, and will then submit the list to the contractor for pricing. We have a balance of \$13,700 from the original penalty funds provided for the Tier II Manager project, and an additional \$30,000 from the additional DNREC penalty fund request approved earlier this year. Depending on the response from the contractor, we'll pick and choose the modifications to be implemented to make the best use of the funding.

Planning and Training Committee – Mr. Jamie Turner

The Committee met on May 31, 2006 in the Technical Assessment Center (TAC) of the State Emergency Operations Center. Committee Chairman Jamie Turner chaired the meeting which lasted an hour and 15 minutes. Attendees were given a copy of a meeting agenda package which included various handouts. Following introductions, and approval of the meeting notes, the following agenda items that were discussed include:

- After Actions Review C-5 Galaxy Crash – The Committee reviewed a copy of the After Actions Review prepared by DEMA. An electronic copy of the Review and a PowerPoint presentation was emailed to the Committee. The PowerPoint presentation was developed by Colin Faulkner, Kent Public Safety Director. Committee Chair Jamie Turner passed on thanks to Mr. Faulkner for the excellent pictures and outline of the response.
- Radiological Incident Response Plan – The Committee was given a copy of the final draft of the plan and a talking paper that detailed the purpose, process, and content of the plan. The plan was a coordinated effort between DPH, DNREC, and DEMA. Frieda Fischer-Tyler, DPH and Ellen Malenfant were key players in developing the plan and the plan has been closely coordinated with the responsible agencies. Frieda Fischer-Tyler mentioned that the guidance provided in the plan was consistent with established Environmental Protection Agency (EPA) directives. There remains a need to coordinate the plan with the fire companies; this will be done through the Fire School. Art will send an electronic copy to Steve Martin for routing, and replies should be returned to DEMA NLT July 16, 2006. The Committee approved recommending that the State Emergency Response Commission (SERC) approve that the Radiological Incident Response Plan be annexed to the State Emergency Response Team (SERT) Plan pending comments from the Fire Companies. This item will be added to the SERC agenda as new business.
- Outreach Initiatives – Art Paul briefed that Kim Robinson of the Fire School RISK Watch program had put a small advertisement about the Fire Pal CD Rom and Shelter-in-place video in the quarterly newsletter and would provide more information and an order form in the first newsletter of the new school year.
- Delaware Emergency Notification System (DENS) – Arthur briefed that quarterly DENS testing was completed during the last week in April 2006. The New Castle County account is established and was tested. Nearly 10,000 telephoned numbers were tested after hours in NCC, Kent, and Sussex. All accounts will be testing during the next quarterly test at the end of July. The question was asked if all Fire Chiefs were aware of the system. They have all been briefed in the past, however, efforts will be made to brief the County Fire Chiefs at their next monthly meeting and to

periodically mail them DENS outreach material through the Fire School monthly mailings. Art will provide DENS information for briefing and mailing.

- Delaware River Exercise – The June 27-29, 2006 exercise is Industry-led and is sponsored by: Tsakos, Sunoco, and Sector DE Bay Area Committee. The exercise will likely involve a collision between a tank ship and a barge at Big Stone Anchorage (Delaware Bay) releasing crude oil and impacting the shoreline of DE and with a possible slick moving toward New Jersey. The location of the command post will be the Spencer Hotel/Downtown Doubletree, Wilmington, DE.
- SERC Meeting Program – The Committee decided to forego a presentation because of the budget approvals. However, Art will work on having the September meeting on Dover AFB, and will try to get a Department of Technology and Information (DTI) briefing for the December meeting.

Decon Trailer Committee – Mr. J. Allen Metheny, Sr.

The DECON Trailer User's Group met on May 31, 2006 at the Kent County Public Safety Building with all three teams represented. Highlights of the meeting follow:

- Since the last meeting, the teams have:
 - Responded to four emergency incidents
 - Conducted fifteen training classes or drills
 - Completed six public appearance/community outreach events.
- A committee is developing a performance-based training program to train the volunteer fire fighters in the companies that have taken delivery of the ten FDU's (field DECON units). Delivery of these classes should start within the next month.
- A lot of test sensors are beginning to expire. Through WMD funds, these will be replaced as needed.
- Credentialing of the team members remains an issue because the State has not adopted a plan that meets the federal requirements. New Castle DECON has purchased their own system and Kent and Sussex will be working on acquiring a credentialing/ID system.
- We had invited representatives from the Department of Agriculture to discuss any possible DECON requirements/requests relative to a future outbreak of the Avian flu in the State. A lengthy discussion was held with Dr. Ricker, State Vet and Mr. Ray Johnson, DA, on this topic. Many questions were raised from both sides of the table that need to be answered. It was agreed that a future meeting was necessary to discuss this topic. Additional players need to come to the table, particularly the Delmarva Poultry Industry. We will coordinate another meeting with DEMA to resolve some questions related to this topic, such as cost reimbursement, type of cleaning agent needed, DECON procedures needed for the workers, etc.
- A concern was raised concerning the decontamination of persons exposed to radiation either as a victim or an emergency worker. One concern was the lack of the New Castle County DECON team being incorporated into the DECON plan for PSEG incidents. New Castle County raised a concern for the safety of some of their County police, EMS, and fire workers. Director Turner responded specifically to this issue as it relates to PSEG incidents. Secondly, a State Radiological Incident Response Plan has been developed in DRAFT form for all types of radiological incidents.

This DRAFT plan does not include any responsibilities for DECON of victims or workers. DNREC will address this issue through Response SOP's.

- The team has started to prepare a “wish” list for items from the WMD FY06 funding cycle. The list will be a “short” list; I am sure, due to limited funding. We also reviewed the status of FY04 and FY05 purchases.
- Our next meeting is scheduled for August 30, 2006 at 1:30 p.m.

LOCAL EMERGENCY PLANNING COMMITTEE REPORTS

New Castle County – Mr. Dave Irwin

- Meeting Notes – There have been two NCCLEPC meetings held since the last SERC meeting:
 - The first being on March 13, 2006. This meeting was hosted by the DuPont Experimental Station. The chair thanked the manager for the significant contributions the Experimental Station makes to the LEPC and NCCIHMR. Mark Dolan reported that the NCCIHMR training schedule was underway. The first course presented was prevention and response to suicide bombing incidents. It is designed to prepare emergency responders to perform safely and effectively in such terrorist incidents. BP update: The U.S. Supreme Court has referred the jurisdictional dispute between DE and NJ to a Court Master to develop information. A long delay is anticipated. The FY 2007 work plan and budget were presented and passed by a unanimous vote. The Wilmington LEPC and the NCCLEPC have been invited to participate in the activities of the Host Committee for the EPA Emergency Preparedness Conference to be held December 3-6 2006 at the Valley Forge Convention Center.
 - The second LEPC meeting was held on May 8, 2006 and was hosted by Sunoco. The chair thanked the Sunoco representative Chief Bill Kelley for the strong support received from Sunoco. Training: The second training evolution was held at the DSFS New Castle facility and was the Fundamental and Intermediate concepts of Toxic Air Monitoring, Detection and Identification. A section was provided by DNREC on the new and updated equipment available. The third training evolution occurred on 5, 6 and 7 May. This was a Tank Truck Emergency Response Workshop using replicas, valves fittings, specialized modules and demonstrations. The most dramatic being the flaring demo. May 5 training had been arranged at the request of DNREC and concentrated on the high pressure trailers. The other two days were devoted to low pressure trailers. Safe Transportation Specialists had provided training for the NCCIHMR three years ago. It was of such high quality that they were invited back. With their new models and demos it is even better. The Valero representative Mary Jen Beach reviewed the status of the Mechanical Integrity Program Consent Order. The items were on schedule or complete. The DNREC Review comments were positive and the resolution of outstanding items is proceeding well. She will return after the next review to update the LEPC. We appreciate their cooperation. Craig Koska from the Public Health Department gave a very comprehensive presentation about the Avian Flu and the various factors for concern. He gave two web sites that contain a wealth of information. www.pandemicflu.gov and www.dhss.delaware.gov/dhss/dph Public Health Preparedness also has a telephone line: 302 223-1720 Delaware has a Pandemic Flu Plan and is investing considerable resources. DEMA will be the lead agency
- Facility Visits – Since last report five facilities have been visited. One has made major improvements. Oxychem has shut down their operations. They were major contributors to the

response effort. The trend away from the use of Chlorine continues with two facilities switching to Hypochlorite and one to UV. Kuehne Chemical will be unloading Chlorine at an Oxy rail siding. The office of Accidental Release Prevention and the LEPC have met with them to review. Follow up will continue.

- HazMat Plan Status – The yearly review is in progress but will not be completed until NCC provides revisions to their Emergency Operations plan to ensure there are no contradictions.
- HazMat Incidents – There have been no major incidents which required the activation of the NCCIHMR.

City of Wilmington – Mr. George Giles

- Meeting Notes – The last meeting of the Wilmington LEPC was held on May 19, 2006, at the Public Safety Building. The next meeting will be held on July 14, 2006 at 10:00am in the second floor conference room. The following is a summary of the minutes from the May 19, 2006 meeting:
 - Budget report is that there is still some money left. It was also reported that there will be \$4000.00 to be used for the Outreach program. The WLEPC will be buying mouse pads with inserts to cover fire, bomb threats, suspicious packages and a call takers check list.
 - The FY07 budget was prepared and sent in.
 - The anti-terrorism committee continues with its work.
 - Training and outreach programs continue.
- Facility Visits – DeLEASI will be asked through Paul Wilkinson to conduct inspections again in the fall.
- HazMat Plan Status –The plan is currently being reviewed by LEPC members for updates.
- Exercise Status_ - A full scale drill will be held in June at the Howard High School including local, state and Federal players. We are in the process of Hazmat training along with the Wilmington Fire Department.
- HazMat Incidents – There have been no hazardous responses since the last report.
- Comments - We will be at a Blue Rocks game giving out critical information and also will be giving out a preparedness kit each inning. The Wilmington Fire Department Explorers will be assisting in this endeavor along with the American Red /Cross having flyers. We are in the process of making new critical infrastructure maps. The current ones are outdated. We are still working on having other CERT classes. Our staff is also very involved in teaching with the state team. Still notifying the citizens on our city Channel 22 about Public Safety releases regarding the hurricane season and heat related information. Evacuation routes were sent to DelDOT for signage in the city. Hoping to have the signs in place in July sometime

Kent County – Mr. J. Allen Metheny, Sr.

- Meeting Notes – Regular meetings held on March 14, 2006 with 24 members and on May 9, 2006 with 21 members present.

- Provided updates to the members on the following topics: DECON III operations; Tier II reporting and fee collections; Budget issues; Delaware Emergency Notification System; The Tier II Manager System; and updates to the Kent EOC
- The LEPC planning committee held a site security workshop on April 27, 2006 from 9 a.m. until 3 p.m. at the Dover Sheraton. The day included speakers, displays, networking, and lunch. About 40 people attended the seminar. Overall, the seminar exceeded the expectations of many of the attendees who considered it very informative.
- An LEPC Outreach committee was appointed to develop an outreach program for the LEPC.
- All of the necessary budget requests and related reports (performance and goals/objectives) were submitted to the committee on time.
- The president of the local Amateur Radio Club has become a member of our LEPC.
- The EOC technology upgrade project is finally coming to a close. Nearly all of the equipment has been installed and the vendor is completing system programming and testing. Training will then be done for our employees.
- Facility visits – With volunteer help, the LEPC has begun the process for the inspection of our extremely hazardous facilities. Bob Barrish will be assisting us with this program for the next year. He has completed two facility visits to date.
- HazMat Plan status – No Change
- Exercise Status – Kent County participated in a tabletop exercise last October, which was followed by a functional exercise on June 7th. These were planned as WMD events in or around the Delaware State Fair. This series will be part of Kent County's fulfillment to conduct WMD exercises during the next 3 years. DEMA has contracted with a consultant to assist in the planning of these events. The tabletop was held on October 13, 2005 at the state fair with about 75 participants and another 25-30 observers, evaluators, and facilitators. The final After Action Report (AAR) from the consultant for the tabletop discussed some strengths and weaknesses noted by the evaluators. Following up on the AAR, the objectives of the functional exercise addressed Command & Control and Communications. The Exercise started with approximately 35-40 management personnel located in four different locations around the fair commanding a small portion of the double incident. We assembled incident managers from the four locations into a single Unified Command to complete the exercise. A full-scale exercise is being planned for the state fair on October 28, 2006. Kent County will be a participant in a state wide hurricane tabletop exercise being planned for October, 2006. This tabletop will be in conjunction with the DelMarVa Emergency Task Force, which will include all of the counties on the Delmarva Peninsula and some municipalities.
- HazMat Incidents – No incidents since our last SERC meeting; however, we had one public display and one training exercise.

The next LEPC meeting will be July 11, 2006 at 10 a.m.

Sussex County – No LEPC report

John Peirce reported that the Seaford Mutual Assistance Group (SMAG) met in May and conducted a boom deployment demonstration at Blades Marina.

DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL
REPORT - Director James D. Werner, DNREC/AWM

The DNREC Emergency Response Team responded to two major incidents during this reporting period.

- **Dover Air Force Base C-5 Crash**—Monday April 3, 2006. Around 7:00 A.M. a C-5 Galaxy, taking off from DAFB developed engine trouble and while attempting to return to the base crashed in a farm field on its approach about 2,000 feet before the runway. The plane broke into 3 sections, tail, midsection and nose. All 7 crew and 7 passengers aboard survived. 10,000 gallons of JP-8 spilled upon impact. De-fueling the remaining 171,000 pounds (28,500 gallons) of fuel in the plane's fuel tanks took 6 days. Secondary roads near the plane were closed until de-fueling was completed on April 9th. The crash investigation was to be completed by mid-May after which the plane would be dismantled and moved. Soil and groundwater remediation will not begin until after the wreckage is removed from the field which is expected to be mid-June. No public water supplies are nearby. Three domestic water supply wells are within a 1,000 foot radius of the spill. The DAFB was directed to monitor the wells for petroleum impacts from the spill. Division of Public Health may conduct the sampling at the DAFB's request. Principal responding agencies met at an after-action meeting on April 25, 2006 and concluded that implementation of the DAFB's disaster plan worked well, with some communications issues identified for further work. DNREC's Tank Management Branch will oversee the long term environmental clean-up.
- **Bermuda Islander Oil Spill**—Tuesday April 25, 2006. The spill was reported as sporadic sheen and tar balls in a 2-mile by half-mile area in mid-Delaware Bay north of Port Mahon and south of Bombay Hook Wildlife. Skimmers were dispatched and booms were deployed per the booming strategy. Strong winds hampered oil recovery, but greatly accelerated the weathering of the oil while on the water resulting in tar ball formation which mitigated damage to the shoreline habitats. By Thursday April 27th westerly winds shifted to north-northeasterly winds which spared New Jersey's shore from further oiling and impacted Delaware's shoreline from Woodland Beach south to Cape Henlopen. Impacts varied between no oil to light to very light oiling. The peak clean up effort and shoreline assessments to verify the beaches were clean to Delaware and U.S. Coast Guard satisfaction occurred between Sunday April 30th and Thursday May 11th. In addition to the federal U.S. Coast Guard, NOAA, and US Fish and Wildlife presence, DNREC deployed its Fish and Wildlife biologists and naturalists to monitored Delaware's shoreline throughout the clean up. April and May is the most critical time of the year for an oil spill in the Delaware Bay to occur. Impacts from the oil spill to Delaware's shoreline would affect sensitive natural resources including piping plover nesting, horseshoe crab spawning and migratory shorebird feeding areas. Active clean up ended May 11th and currently we are in a monitoring phase which will last until no additional impacts are found. As of June 1st, no additional oil from this oil spill has been reported to DNREC.

* Mr. Bob Barrish asked could DNREC include EPCRA reportable releases in their report. Director Werner responded that yes they could but how to report it. Rep. Ennis suggested that maybe they could also indicate when the county Decon Units have responded to an incident. Mr. Matt Higgins commented that he was in the process of redesigning the database of reporting incidents and that this was an opportune time to present these issues before the database was complete.

* Director Jamie Turner publicly commended Mr. Matt Higgins for his involvement in the Bermuda Islander Spill.

OLD BUSINESS – None

NEW BUSINESS

1. Mr. Art Paul reminded everyone that the close-out date for the SERC the Annual Report was June 30, 2006. He requested that committees submit required reports by July 31, 2006.
 2. After review, a motion was made by Director Turner to annex the Radiological Incident Response Plan to the SERT Plan. Mr. David Irwin seconded the motion. Some discussion followed and Director Turner amended his motion to include a provision for all of the LEPCs to include the annexation into their local plans. A vote followed and the motion was passed.
- * Rep. Bruce Ennis requested a brief recess to allow the Budget and Finance Committee to meet prior to presenting the budget recommendations. Director Werner approved a 5 minute recess.
3. Rep. Ennis reviewed the Finance and Budget Committee recommendations, which were provided in the agenda package along with a Budget Approval Worksheet. A motion to accept the budget recommendations was made by Mr. George Giles and seconded by Mr. David Irwin. A clarification was made to Mr. Allen Metheny about the \$8000.00 in professional services that he requested—he can apply for the monies in the HMEP grant process. A vote was held and the budget recommendations were passed unanimously.
 4. Director Werner presented an award to Citizen Mr. Bob Barrish for his role in the 2001 DE City explosion.

CLOSING COMMENTS

For the next SERC meeting scheduled for September 13, 2006, there were some concerns to change the meeting date to a week later on September 20, 2006. Mr. Arthur Paul will survey the membership to confirm a date and also confirm having the meeting at the Dover Air Force Base. Mr. Allen Metheny suggested a “mustering point” as his agency at 911 Public Safety Blvd. The SERC meeting adjourned at approximately 10:30 a.m.